

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF JASPER
MARCH 25, 2014**

The Board of Public Works and Safety of the City of Jasper, Indiana, met in regular session on Tuesday, March 25, 2014, in the Council Chambers of City Hall located at 610 Main Street.

CALL TO ORDER

Presiding Officer Mayor Terry Seitz called the meeting to order at 8:00 a.m.

ROLL CALL

Clerk-Treasurer Juanita S. Boehm then called the roll:

Mayor Terry Seitz	Present
Board member Timothy Bell	Present
Board member David Prechtel	Present

Also present were Police Chief J. Michael Bennett, Street Commissioner Raymond Eckerle, Personnel/Safety/Loss Control Director Cale Knies, Fire Chief/Code Enforcement Officer Kenneth Hochgesang, Director of Community Development and Planning Darla Blazey, and Clerk-Treasurer Juanita Boehm. City Engineer Chad Hurm and City Attorney Renee Kabrick were absent.

Clerk-Treasurer Boehm announced that in order to have a quorum for the meeting a majority of the board members must be present. All three board members were present; therefore, there was a quorum for the meeting.

PLEDGE OF ALLEGIANCE

Mayor Seitz invited all those present to join him in reciting the Pledge of Allegiance.

APPROVAL OF THE MINUTES

The board members examined the minutes of the regular meeting held on March 11, 2014. Thereafter, a motion was made by David Prechtel and seconded by Timothy Bell to approve the minutes as presented. Motion carried 3-0.

RALLY AT DEPOT

Adrian Engelberth, representing the Freedom Makers of Dubois County, asked permission to use the train depot and its outside area on April 11, 2014 from 3:00 p.m. to 7:00 p.m. for their event known as Southern Indiana Tax Day Rally.

A motion was made by Mayor Seitz and seconded by Timothy Bell to permit the rental to take place for the rally. Motion carried 3-0.

ENCROACHMENT

Scott Brandt asked permission to install a removable fence on the easement located on the north property line of his property located at 3101 Howard Drive.

Engineer Technician Scott Schnell said the utility departments do not have any issues with this encroachment since the fence is removable. He also said an adjacent neighbor received a similar encroachment in 2010.

A motion was made by David Prechtel and seconded by Timothy Bell to accept the encroachment. Motion carried 3-0.

PERFORMANCE BOND BROOKSTONE ESTATES IV

Ken Brosmer requested the release of a performance bond for \$104,000 for storm sewers, a release of a performance bond for \$95,000 for sanitary sewers, and reduce the \$250,000 performance bond to \$93,239.83 for the Brookstone Estates IV subdivision.

A motion was made by Mayor Seitz and seconded by David Prechtel to permit the developer of Brookstone Estates IV to release the performance bonds for \$95,000 and for \$104,000 and to reduce the \$250,000 performance bond to \$93,239.83. Motion carried 3-0.

BROOKSTONE ESTATES V

Ken Brosmer said the subdivision known as Brookstone Estates V is in the platting process and they will be extending Pebble Drive. He asked to use V back curb in that area to match the curb near that area that is already installed.

A motion was made by Timothy Bell and seconded by David Prechtel to allow V back curb in Brookstone Estates V. Motion carried 3-0.

SUBDIVISION CHANGES

Ken Brosmer said there is a strip of land located between two subdivisions, Deer Creek and Virgil Lechner's First Addition, that is in the platting process. For this 7.5 acre development he is asking two things, [1] to use V back curb and [2] reduce the road width for the first 200 feet coming off Kluemper Road from 40 ft to 27 ft. There will be a wider radius and no parking will be allowed on the first 200 ft. The first 200 ft. will just serve as an entrance to the proposed subdivision. Street Commissioner Raymond Eckerle said a 27 ft. width is okay as long as there is no parking.

A motion was made by David Prechtel and seconded by Timothy Bell to allow V back curb and a reduction in the street width for Evans Brook. Motion carried 3-0.

RESOLUTION NO. BPWS 2014-2

Engineer Technician Scott Schnell presented Resolution No. BPWS 2014-2. The resolution includes the street miles added to the City in 2012 and 2013. The total street miles added that will be certified to the State is 1.31 miles.

A motion was made by Mayor Seitz and seconded by David Prechtel to adopt Resolution No. BPWS 2014-2 regarding road inventory. Motion carried 3-0.

HEARING IMPAIRED SYSYTEM QUOTES

Engineer Technician Scott Schnell said their department sought sealed quotes for a hearing impaired system for the council chambers to replace the original system that failed. Clerk-Treasurer Boehm opened the following quotes:

\$1,122.48 Emergency Radio Service Inc

\$1,299.00 Uebelhor Radio and TV Inc

\$1,069.00 Video Tech

No quote Audio World

Schnell recommended accepting the low quote that was submitted by Video Tech pending it meets the specifications.

A motion was made by Mayor Seitz and seconded by Timothy Bell to accept the low quote from Video Tech for \$1,069.00 contingent upon it meets the specifications and the proper paperwork is submitted. Motion carried 3-0.

SIDEWALK REPLACEMENT PROGRAM

Engineer Technician Scott Schnell asked permission to start the annual sidewalk replacement program. He said they want to replace the sidewalks between 7th and 15th Streets going east and west between Newton and Mill Streets.

A motion was made by Mayor Seitz and seconded by David Prechtel to start the sidewalk replacement program for 2014 as described and weather permitting. Motion carried 3-0.

ARBOR PLACE PERFORMANC BOND

Director of Community Development and Planning Darla Blazey said she received a letter from Bill Sturm asking permission for S Corp. to renew the performance bond and letter of credit for Arbor Place that expires March 31, 2014. The amount of the bond is for \$60,472.44.

A motion was made by Mayor Seitz and seconded by Timothy Bell to grant the renewal of the letter of credit and performance bond for Arbor Place for \$60,472.44. Motion carried 3-0.

PERMANENT PART TME EMPLOYEES

Street Commissioner Raymond Eckerle asked to maintain the level of permanent part time employees at the street department at six employees.

A motion was made by Timothy Bell and seconded by David Prechtel to approve keeping the permanent part time employees at six. Motion carried 3-0.

QUOTE FOR TESTING

Fire Chief/Code Enforcement Officer Kenneth Hochgesang asked permission to get pricing for the testing of the ground and aerial truck ladders.

A motion was made by Mayor Seitz and seconded by Timothy Bell to grant permission to seek quotes for the testing of the ground and aerial truck ladders. Motion carried 3-0.

POLICE OFFICER RETIRING

Police Chief J. Michael Bennett said Police Officer Douglas Tarvin submitted his letter of retirement effective April 17, 2014. Tarvin worked for the City of Jasper for almost 31 years while serving in the positions of telecommunicator, police officer and police chief.

Bennett then asked permission to start the hiring process to replace Tarvin and use the remaining pool of applicants.

A motion was made by Mayor Seitz and seconded by David Prechtel to accept the retirement of Police Officer Douglas Tarvin and authorize the chief to start the hiring process and use the remaining applicants on the list. Motion carried 3-0.

Mayor Seitz thanked Tarvin for his many years of service and for the time he served our City.

AMMUNITION QUOTES

Police Chief J. Michael Bennett presented the following quotes for ammunition for the year. He said they want to purchase 8 cases of .40 cal 165g FMJ practice ammo; 8 cases of .223 cal 55g FMJ ball practice ammo; and 5 cases of .223 cal 55g tactical SPLE duty ammo.

Vendor	.40 cal 165g FMJ 1000 rds
Great Outdoors	\$303.80 per case
Kieslers Supply	\$328.53 per case
Black Hills Ammo	\$399.00 per case
Jeff's Bait and Guns	\$410.57 per case

Bennett recommended purchasing the .40 cal 165g FMJ from Great Outdoors for \$303.80 per case.

A motion was made by Timothy Bell and seconded by Mayor Seitz to approve the quote from Great Outdoors for the .40 cal ammunition for \$303.80 per case for eight cases. Motion carried 3-0.

Vendor	.223 cal 55g FMJ boattail 500 rds case
Great Outdoors	\$175.00 per case
Kieslers Supply	\$200.70 per case
Black Hills Ammo	\$194.75 per case
Jeff's Bait and Guns	\$273.00 per case

Bennett recommended purchasing the .223 cal 55g FMJ from Great Outdoors for \$175.00 per case.

A motion was made by David Prechtel and seconded by Timothy Bell to accept the quote from Great Outdoors for \$175.00 per case. Motion carried 3-0.

Vendor	.223 cal 55g tactical SPLE 200 rds
Great Outdoors	no quote
Kieslers Supply	\$316.53 per case
Black Hills Ammo	\$329.22 per case
Jeff's Bait and Guns	no quote

Bennett recommended purchasing the .223 cal 55g tactical SPLE from Kieslers Supply for \$316.53 per case.

Mayor Seitz so moved. Timothy Bell seconded the motion and the motion carried 3-0.

EMERGENCY CALL BOXES

Police Chief J. Michael Bennett said the City has one emergency call box at the river walk that was purchased from Code Blue with funds from the Dubois County Community Foundation. He said the City wants to purchase additional boxes to be installed in more areas along the river walk, two now and three more in the future. The quotes for each unit are:

\$2,145.00 Code Blue
\$1,815.00 Matrix Integration

Mayor Seitz commented that the electric department installed the emergency call box and the phone charges will be paid by the park department.

A motion was made by Mayor Seitz and seconded by Timothy Bell to accept the quote from Matrix Integration for \$1,815.00 each for a total of five to be purchased over the course of a year. Motion carried 3-0.

DARE T-SHIRTS

Police Chief J. Michael Bennett presented the following quotes to purchase 337 DARE T-shirts for the 5th grade DARE graduation.

Bohnert Advertising Specialties
\$4.75 per small-XL shirt, \$6.75 per XXL shirt

CG Promotionals LLC
\$6.00 per small-XL shirt, \$7.00 per XXL shirt

Shirt Works
\$6.50 per shirt, \$8.00 per XXL shirt

Bennett recommended accepting the low quote submitted by Bohnert Advertising Specialties for a total cost of \$1,606.75.

A motion was made by Timothy Bell and seconded by David Prechtel to accept the quote from Bohnert Advertising Specialties for \$4.75 for small-XL shirts and \$6.75 for an XXL shirt for the DARE program. Motion carried 3-0.

REPORTS

3rd Avenue waterline project. Street Commissioner Raymond Eckerle said the milling crew started yesterday to do a temporary fix along the area of the new waterline that was installed along 3rd Avenue. They are not working today because of inclement weather but should start again tomorrow. The plan for mid to late August is to mill the street from curb to curb then pave the entire area.

Code enforcement report. Fire Chief/Code Enforcement Officer Kenneth Hochgesang presented the code enforcement report for March.

New police officers. Police Chief J. Michael Bennett said three new officers graduated from the police academy last Friday. They are currently riding with field officers.

Scams. Bennett informed the public about the phone scams that are occurring in the area. He warned the public not to give any personal information over the phone. The best thing to do if one receives such a call is to hang up.

RAILWAY SERVICES AGREEMENT

Mayor Seitz presented a Railway Services Agreement between the City of Jasper and Indiana Railway Museum. The agreement is for the operation of the Spirit of Jasper train and is written to cover a period for more than one year.

A motion was made by Mayor Seitz and seconded by Timothy Bell to adopt the Railway Services Agreement between the City of Jasper and Indiana Railway Museum. Motion carried 3-0.

ADJOURNMENT. There being no further business to come before the board, a motion was made by David Prechtel and seconded by Timothy Bell to adjourn the meeting. The motion carried 3-0 and the meeting adjourned at 9:07 a.m.

The minutes were hereby approved _____ with X without corrections or clarification this 8th day of April, 2014.

Mayor Terry Seitz, Presiding Officer

Attest: _____
Juanita S. Boehm, Clerk-Treasurer